

707 EAST NORFOLK AVENUE NORFOLK, NEBRASKA 68701

> CALL 402-371-7833 FAX 402-371-7568

EMPLOYMENT APPLICATION

We are an Equal Opportunity Employer. We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, and veteran status, the presence of a non-job related medical condition or disability, or other legally protected status. Directions: You must fill this form completely to be considered for employment with this company. Please print neatly.

Position Applying for: Date of Application:							
		Personal Information					
Last Name	First	M.I.	Social	Security Number			
Street Address			Home Phone Number				
City	State	Zip	Alterna	ate Phone Number			
Are you at least 18 years old?	Yes □ No □	Can you, after	Can you, after employment, submit proof of age? Yes □ No □				
Can you verify your legal rights to (If offered employment, proof of U	work in the US by providing appropriate doc J.S. citizenship or the right to work in the Unit	cumentation? Yes No verted States will be required.)					
Have you ever been convicted of	a felony? Yes 🗆 No 🗅	If YES, explain	If YES, explain & date, nature of offense and results of conviction.				
Note: A conviction will not necess.	arily disqualify you from the position from wh	ich you have applied.					
Person to be contacted in case		Relationship:					
Address:	Phone:	Phone:					
		Preferences					
Date available for work:	Salary or hourly	Salary or hourly rate desired:					
Type of employment you are inter-							
What days and hours are you ava	ilable for work? Days:	Hours:					
Are there any hours, shifts, or day	s that you cannot or will not work? Yes	□ No □ If yes, please explain:		T.			
	Educa	ation / Certificates / Training					
School	School Name and Address	Grade / Years Completed	Major /	Field of Study	Certification or Degree		
High School / GED							
Business / Trade / Technical							
University / College							
Other training and/or skills related	to the position applying for:						
List any other education, training,	special skills, certifications, or licenses that y	ou possess:					
Professional Referen	ces Please provide at least three (3) work references who are no	t related to	ou in addition to	those indicated above.		
Name/Title		Company		Telephone Number(s)			

Employment Record List your complete full-time and	I part-time employment record. Begi	n with your current or most rec	ent employer.	
Are you currently employed? Yes □ No □				
1. Company Name:				
Street Address:	City:	State:	Zip:	
Immediate Supervisor's Name: Job Title:		Start Date: (Month/Yr)	End Date: (Month/Yr)	
Summarize the nature of work performed & job responsibilities:				
Wages (Hourly, Salary or base and commission)	Starting:	Ending:	Ending:	
Reason for leaving:		1		
May we contact this supervisor? Yes □ No □				
2. Company Name:				
Street Address:	City:	State:	Zip:	
Immediate Supervisor's Name: Job Title:		Start Date: (Month/Yr)	End Date: (Month/Yr)	
Summarize the nature of work performed & job responsibilities:				
Wages (Hourly, Salary or base and commission)	Starting:	Ending:		
Reason for leaving:				
May we contact this supervisor? Yes □ No □				
3. Company Name:				
Street Address:	City:	State:	Zip:	
Immediate Supervisor's Name: Job Title:		Start Date: (Month/Yr)	End Date: (Month/Yr)	
Summarize the nature of work performed & job responsibilities:				
Wages (Hourly, Salary or base and commission)	Starting:	Ending:	Ending:	
Reason for leaving:				
May we contact this supervisor? Yes □ No □				
	Read, Date & Sign			
I authorize the company to conduct a reference and a background background and professional license. I understand and agree th investigation.	d investigation, which may include driv at employment may be contingent upo	ring record, criminal record, cred n the results of the reference che	it, and educational ecks and background	
I understand I will be required to provide information for compliar a physical examination, drug test, and pre-employment evaluation	nce with the Immigration Reform and Cons.	ontrol Act. I understand that I m	ay be required to have	
I hereby certify that the information contained in this application of checked by the company unless I have indicated to the contrary. concerning my previous employment and any pertinent information any damages that may result from furnishing such information by misrepresentation, falsification, or material omission of information from employment.	I authorize the references listed above on that they may have. Further, I relea to the company or any of its agents, em	e to provide the company any ar see all parties and person from a ployees, or representatives. I ur	nd all information ny and all liability for inderstand that any	
In consideration of my employment, I agree to conform to the rule terminated at will, with or without cause, and with or without notice	es and standards of the company and ce, at any time, either at my option or a	agree that my employment and out the option of the company.	compensation can be	
My signature acknowledges that I understand and accept the ab	ove statements.			

Driver's License No.

Date

Note: This application will remain active for only 90 days from the date above.

Applicant's Signature